

**Shree Shree Samaleswari Temple Trust Board  
Samaleswari Temple, Sambalpur, (Odisha) PIN-768003**

**Tender Notice**

No \_\_\_\_\_

Date: \_\_\_\_\_

**Shree Shree Samaleswari Temple Trust Board (SSSTTB)** invites Bids from Professional and experienced Photographers on contract basis to take photographs of the Tourists and devotees visiting **Samaleswari Temple**. Tender fee of **Rs. 1,000/-** shall be paid by way of Demand Draft in favour of Shree Shree Samaleswari Temple Trust Board payable at Sambalpur.

**Tender Milestone dates are as follows:-**

1. Tender Issue Date: from 10.06.2016 to 20.06.2016
2. Tender Submission Date: 23.06.2016
3. Tender Opening Date: 26.06.2016 11 a.m.

For further details log on to [www.samaleswari.com](http://www.samaleswari.com)

-sd-  
**Executive Officer  
SSSTTB**

---

**Shree Shree Samaleswari Temple Trust Board  
Samaleswari Temple, Sambalpur, (Odisha) PIN-768003**

**Details of “Photography Area”**

The successful Bidders can take photographs of the tourists and devotees all around the temple premises and historical places except inside the main temple. Taking photograph of the presiding deity is strictly prohibited.

Tender documents can be downloaded from the web site of the temple. The Bid submitted beyond the date shall be summarily rejected. SSSTTB reserve the right either to accept or reject any or all the tenders/bids, post pone the due date and annul the bid process at any time without assigning any reason whatsoever.

The minimum yearly bid amount is **Rs.1,00,000/-**

-sd-  
**Executive Officer  
SSSTT**

---

**Shree Shree Samaleswari Temple Trust Board**  
**Samaleswari Temple, Sambalpur, (Odisha) PIN-768003**

**Instructions to Bidders**

1. Sealed tenders are invited from professional and experienced Photographers having support of professional staffs with proven track record of professional photography.
  2. Bid should be submitted on or before the due date with cost of Tender Paper in shape of Bank Drafts.
  3. Bids shall only be accepted from 10.30 a.m. to 1 p.m. on all working days.
  4. Bidders are advised to fill in all information clearly and legibly in typed format.
  5. Bidders to ensure that they fulfill all requirements.
  6. The successful bidder will be issued the Letter of Award for photography inside the temple premises.
  7. Canvassing in any form shall invite disqualification from the bidding process.
  8. The successful bidder shall be required to deposit 20% of the highest bid amount as confirmation amount (Refundable without interest) on the day of opening of tender. The successful bidder shall sign the Management Agreement within seven days of acceptance of Letter of Award, failing which the confirmation amount will be forfeited. In case of confirmation the confirmation amount of 20% will be adjusted with the bid amount.
  9. The successful bidder shall have to pay the rest of bid amount at the time of execution of Management Agreement.
  10. Failing to fulfill the aforesaid obligations, the Letter of Award shall stand withdrawn without any liability of SSSTTB and the confirmation amount of such bidder shall stand forfeited. In any case the SSSTTB shall have the right, exercisable at its sole discretion to either issue a fresh Letter of Award in favour of the second highest bidder or to invite fresh bid.
  11. SSSTTB reserves the right to accept or reject any bid at its sole discretion and without assigning any reason.
  12. SSSTTB may at its sole discretion extend the bid due date and amend the tender by amending the tender documents.
  13. Bidders are encouraged to submit their bids after visiting the temple premises.
-

## Terms and conditions

1. The Photography Agreement is for a period of one year.
  2. The Photographer shall deposit full and final amount of Rs 1, 00,000/- at the time of submission of Acceptance Letter.
  3. The Photographer shall not be allowed take any obscene photograph of the tourist and devotees or any other photographs, which is contrary to the Hindu religion.
  4. If the Photographer fails to run his unit successfully then the agreement will stand cancelled.
  5. After the expiration of the agreement period, the Photographer shall vacate the temple premises forthwith.
  6. The Photographer shall not be allowed to create or construct any structure or super structure for his photography inside the temple premises.
  7. If the Photographer will use the electricity of the temple then the electricity charges shall be paid by the Photographer.
  8. SSSTTB shall have the right to inspect the unit of the Photographer from time to time.
  9. The Photographer shall have to confine his activities only within the area handed over to him.
  10. No banner or poster shall be allowed to be affixed inside the temple premises for the purpose of photography.
  11. The Photographer shall collect only the specified fixed tariff from the tourists and devotees.
  12. SSSTTB shall have the right to terminate the agreement in case of default or any type of malpractice noticed on the part of the Photographer.
  13. Basic standard of service shall be maintained by the Photographer.
  14. The area will be a polythene free zone and it will be maintained accordingly by the Photographer.
  15. The Photographer shall hang a rate chart in a visible place of the temple premises.
  13. The Photographer shall make own arrangement of room.
  14. The SSSTTB shall have power to fix the reasonable price at any point of time, if any complaint is received.
-

## **Evaluation parameters of Bidders**

- Minimum experience of five years of Photography.

Documentary proof in shape of affidavit should be attached. Bids without documentary proof shall not be considered.

---

### **Enclosures with the Tender Application**

1. Tender Application Form.
  2. Bank Draft of Rs. 1,000/- toward cost of tender application form drawn in favour of Shree Shree Samaleswari Temple Trust Board, payable at Sambalpur
  3. Proof of experience in photography (in shape of affidavit).
  4. Proof of identity (Copy of Voter Card/Pass Port/Driving License/Adhar Card etc) along with proof of address.
  5. Affidavit certifying that the information furnished in the tender application form is true.
-

**Shree Shree Samaleswari Temple Trust Board**  
**Samaleswari Temple, Sambalpur, (Odisha) PIN-768003**  
**(Tender Application Form)**

1. Name of the bidder: \_\_\_\_\_
2. Address of the bidder with Tel/cell No.: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. Yearly Bid price offered: Rs. \_\_\_\_\_.
4. Tender application fee of Rs. 1,000/- deposited vide Bank Draft  
No. \_\_\_\_\_ Date \_\_\_\_\_  
  
Date \_\_\_\_\_ Drawn on \_\_\_\_\_ Bank.
5. TIN Number if any \_\_\_\_\_
6. Experience regarding management of photography or such units (Details of proof in  
shape of affidavit be enclosed) \_\_\_\_\_

I/we certify that we have gone through the tender document and have understood and agree to the terms and conditions mentioned in the tender document. I/ we declare that the information stated above is true and the enclosures are complete and correct. Any error or omission therein, accidental or otherwise as result of which my/our bid is found to be non-responsive will be sufficient to SSSTTB to reject my/our bid. I/we abide by the above offer/quote and terms and conditions of the tender document for Photography if the SSSTTB selects me as preferred bidder.

Date:

Signature of the bidder