

Addl. Asst. Commissioner
Of Endowments, Sambalpur-

ADVERTISEMENT TO FILL UP THE POST OF "THE EXECUTIVE OFFICER" FOR MAA SAMALESWARI TRUST BOARD

POST : "THE EXECUTIVE OFFICER" FOR MAA SAMALESWARI TRUST BOARD

SALARY : RS 9000/- PER MONTH

SERVICE CONDITION : PROBATION PERIOD OF SIX MONTHS AND(THEREAFTER HIS SERVICE IS TO BE GOVERNED AS PER PROVISIONS OF O.H.R.E ACT)

WORKING HOURS : 8 HOURS DAILY (FULL TIME POST)

ELIGIBILITY : I) CANDIDATE MUST BE A INDIAN HINDU CITIZEN PREFERABLY OF SAMBALPUR DISTRICT.

II) CANDIDATE SHOULD OF AGE INBETWEEN 25 TO 45 YEARS.

III) CANDIDATE SHOULD BE FIT AND HEALTHY PERSON WITH SOUND MIND WITH NO PAST CRIMINAL RECORD.

IV) CANDIDATE SHOULD HAVE SOUND KNOWLEDGE OF WORKING IN COMPUTERS.

V) CANDIDATE SHOULD HAVE PASSED ATLEAST INTERMEDIATE (+2) EXAMINATION WITH ATLEAST 50 PERCENT MARK.

VI) CANDIDATE MUST BE ABLE TO READ,WRITE AND SPEAK IN ODIYA,ENGLISH AND HINDI FLUENTLY.

PREFERENCE : I) FIRST CLASS IN INTERMEDIATE EXAMINATION.

II) KNOWLEDGE OF INTERNET

III) KNOWLEDGE OF DRIVING FOUR WHEELERS.

IV) RESIDENT OF SAMBALPUR DISTRICT

MODE OF SELECTION : 1) SCREENING TEST BY WALK IN INTERVIEW SHORT -LISTING TO BE DONE AS PER PERFORMANCE IN THE INTERVIEW AND MARKS OBTAINED IN INTERMEDIATE EXAMINATION FOR SELECTING CANDIDATES FOR WRITTEN EXAMINATION.

2) WRITTEN TEST FOR THE SHORTLISTED CANDIDATES TO BE DONE IN COMPUTER

ESSAY WRITING - 10 MARKS, LETTER WRITING- 10 MARKS, DICTATION-10MARK

MERIT LIST TO BE DRAWN AS PER THE RESULT OF THE WRITTEN EXAMINATION

HOW TO APPEAR IN THE EXAMINATION: A DESIRING ELIGIBLE CANDIDATE MAY DULY FILL IN THE APPLICATION GIVEN BELOW AND APPEAR IN THE WALK -IN -INTERVIEW WITH HIS ORIGINAL CERTIFICATES FOR VERIFICATION ON 7-3-15 AT 9.00AM IN SAMALESWARI TEMPLE PREMISES,SAMBALPUR FOLLOWED BY WRITTEN EXAMINATION ON 8-3-15 OF SHORT-LISTED & SELECTED CANDIDATES.

APPLICATION FOR THE POST OF "THE EXECUTIVE OFFICER" FOR MAA SAMALESWARI TRUST BOARD

Name of the candidate :

Name of the parents : Father-

Mother-

Date of birth •

Nationality •

Religion •

Caste.

Permanent address:

Present Address:

Education : Percentage of mark in 10th exam - Percentage of mark in intermediate +2 exam-

Declaration : The information given in the application are true and my application contains my passport size photograph and attested Xerox copy of my educational qualification, resident certificate.

Date:

Signature of the candidate