

**Shree Shree Samaleswari Temple Trust Board
Samaleswari Temple, Sambalpur, (Odisha) PIN-768003**

Tender Notice

Date: 01.05.2016

Shree Shree Samaleswari Temple Trust Board (SSSTTB) invites Bids from Hotel Management Operators/Registered Firms/Individual to operate “**Samaleswari Bhawan**” on Management Contract Basis. Tender fee of **Rs. 1,000/-** shall be paid by way of Demand Draft in favour of Shree Shree Samaleswari Temple Trust Board payable at Sambalpur.

Tender Milestone dates are as follows:-

1. Tender Issue Date: from dt. 02.05.2016 to dt. 10.05.2016
2. Tender Submission Date: dt. 16.05.2016
3. Tender Opening Date: dt. 21.05.2016 11 a.m.

For further details log on to www.samaleswaritemple.com

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**Executive Officer
SSSTTB**

Shree Shree Samaleswari Temple Trust Board
Samaleswari Temple, Sambalpur, (Odisha) PIN-768003

Details of “Samaleswari Bhawan”

<u>Availability</u>	<u>No.</u>	<u>Tariff for 24 hours</u>
1. Single Bed Room (Without attached Bath Room)	01	Rs. 100.00
2. Doubl Bed Room (Without attached Bath Room)	13	Rs. 200.00
3. Double Bed Room (AC with attached Bath room)	02	Rs. 600.00
4. Dormitory	30 Beds	Rs. 50.00 Per bed

Tender documents can be downloaded from the web site of the temple. The Bid submitted beyond date shall be summarily rejected. The Members of SSSTTB reserve the right either to accept or reject any or all the tenders/bids, post pone the due date and annul the bid process at any time without assigning any reason whatsoever.

The minimum bid amount is **Rs.25, 000/-** per month.

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Executive Officer
SSSTT

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Instructions to Bidders

1. Sealed tenders are invited from experienced Hoteliers/Hotel Management Operators/Registered Firms individuals having support of professional staff with proven track record of operation of hotels.
 2. Bid should be submitted on or before the due date with cost of Tender Paper in shape of Bank Drafts.
 3. Bids shall only be accepted from 10.30 a.m. to 1 p.m. on all working days.
 4. Bidders are advised to fill all information clearly and legibly in typed format.
 5. Bidders ensure that they fulfill all requirements.
 6. The successful bidder will be issued the Letter of Award for management and operation of the Bhawan.
 7. Canvassing in any form shall invite disqualification from the bidding process.
 8. The successful bidder shall be required to deposit Rs. 10,000/- as confirmation amount (Refundable without interest) on the day of opening of tender. The successful bidder shall sign the Management Agreement within seven days of acceptance of Letter of Award failing which the confirmation amount will be forfeited.
 9. Failing to fulfill the aforesaid obligations the Letter of Award shall stand withdrawn without any liability of SSSTTB and the confirmation amount of such bidder shall stand forfeited. In any case the SSSTTB shall have the right, exercisable at its sole discretion to either issue a fresh Letter of Award in favour of the second highest bidder or to invite fresh bid.
 10. SSSTTB reserves the right to accept or reject any bid at its sole discretion and without assigning any reason.
 11. SSSTTB may at its sole discretion extend the bid due date and amend the tender by amending the tender documents.
 12. Bidders are encouraged to submit their bids after visiting the Bhawan.
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Terms and conditions

1. The Bhawan will be run by the Manager (Successful Bidder) but the absolute owner of the Bhawan is STTB.
 2. The Bhawan will only be used for keeping tourists, bona fide visitors and guests.
 3. The manager will have to remit Rs. 3, 00,000/- (Rupees Three Lakhs) as security (Refundable without interest after expiration/cancellation of agreement) at the time of submission of Acceptance Letter.
 4. The manager will have to deposit the management fee (Bid amount) by 5th of every calendar month. Failing to do so the agreement shall stand cancelled.
 5. The Management Agreement is for a period of three years.
 6. No alteration/addition will be carried out by the manager without the written consent of STTB. Arresting leakages, maintenance of PHD and electrical lines except major civil works/repair will be the responsibility of the manager.
 7. Repairs of any sort can be undertaken by the manager at his own cost with the written consent of STTB.
 8. If the manager fails to run the unit successfully, then the agreement will be stand cancelled.
 9. After the expiration/cancellation of the agreement the manager shall surrender the possession forthwith with all movable and immovable properties including super structure which may have been constructed by the manager.
 10. All properties should be insured. Policy should be taken in the name of STTB and the premium thereto will be paid by the manager.
 11. The electricity, Disc connection and PHD charges will be paid by the manager.
 12. STTB shall have the right to inspect the premises from time to time.
 13. The manager shall not encumber the Bhawan by way of pledge, hypothecation, sub-lease, and mortgage or in any other manner.
 14. The manager has to confine his activities only within the area handed over to him.
 15. No political meeting/banner will be allowed within the allotted area.
 16. No unlawful or illegal activities shall be allowed in the premises.
 17. The manager should give priorities to the guests of STTB and the guest will pay all required charges.
 18. The manager shall collect only the specified fixed tariff from the tourists.
 19. STTB shall have the right to enter the premises and terminate the management agreement in case of default or any type of malpractice noticed on the part of the manager.
 20. All sorts of tax will be paid by the manager.
 21. Inventory of property inside the room will be done at the time of handing over the charges of the rooms and at the time of taking over the charges of the rooms after termination/cancellation of the agreement.
 22. Basic standard of service shall be maintained by the manager.
 23. The area will be a polythene free zone and it will be maintained accordingly by the manager.
 24. The manager shall hang a rate chart and a chart of boarders at the reception counter.
 25. The manager shall maintain proper record of boarders by maintaining a register and shall keep boarders' Identity proof and should be deposited in the office at 10 a.m. every day.
 26. A cafeteria will be provided to the manager.
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Evaluation parameters of Bidders

- Minimum experience of five years of owing / operating / managing / maintaining / running a similar establishment.

Documentary proof should be attached. Bids without documentary proof shall not be considered. Bidders who have the minimum required experience shall only be considered.

Enclosures with the Tender Application

1. Tender Application Form.
 2. Bank Draft of Rs. 1,000/- toward cost of tender application form drawn in favour of Shree Shree Samaleswari Temple Trust Board, payable at Sambalpur
 3. Proof of experience
 4. Proof of identity(Copy of Voter Card/Pass Port/Driving License/Adhar Card etc)
 5. Affidavit certifying that the information furnished in the tender application form is true.
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(Tender Application Form)

1. Name of the bidder: _____

2. Address of the bidder with Tel/cell No.: _____

3. Bid price offered: Rs. _____ per month.

4. Tender application fee of Rs. 1,000/- deposited vide Bank Draft
No. _____ Date _____

Date _____ Drawn on _____ Bank.

5. TIN Number _____

6. Experience regarding management of hotels or such units (Details of proof to be
enclosed) _____

I/we certify that we have gone through the tender document and have understood
and agree to

the terms and conditions mentioned in the tender document. I/ we declare that
the information stated

above is true and the enclosures are complete and correct. Any error or omission therein,
accidental or

otherwise as result of which my/our bid is found to be non-responsive will be sufficient to
SSSTTB to

reject my/our bid. I/we abide by the above offer/quote and terms and conditions of
the tender

document for Samaleswari Bhawan if the SSSTTB selects us as preferred bidder.

Date:

Signature of the bidder